



CONTAINER • PRODUCTS • CORPORATION

- Location: 112 North College Road Wilmington, NC 28405•
- Mailing: PO Box 3767 Wilmington, NC 28406•
- Phone: 910-392-6100• Toll Free: 1-800-635-5647• Fax: 910-392-6778•
- Web: www.c-p-c.net•

WARNING/WRITE-UP NOTICE

Employee Information

Employer Name: _____ Date: _____
 Employee ID: _____ Job Title: _____
 Supervisor: _____ Department: _____

Type of Warning

Verbal Warning Written Warning Final Written Termination

Type of Offense

Description of Infraction: _____

Details

Plan for Improvement: _____

Consequences of Further Infractions: _____

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

Witness Signature _____ Date _____